Francis Charles & Associates

CHARTERED ACCOUNTANTS

25/11A, 1st Street,
Bunder Garden, Perambur,
Chennai, Tamilnadu, India
Pin - 600 011.
Ph : +91-044-45058325
Cell : 98409 42501
98403 45077
E-mail Id : fca.auditor@gmail.com
antonyfrancis69@yahoo.com
Website : www.fcaauditor.com

To

The Secretary,
Institute of Chartered Accountants of India,
Nungambakkam,
Chennai – 600 034.

In favour of the Notice board

Dear Sir,

Sub: Article assistants and Paid assistants required

We are a medium sized audit firm from Chennai. We have got few vacancies for articles who have passed CA intermediate with attractive stipend.

We also have vacancy for paid assistants with **flexible timings** for candidates who are **pursuing CA intermediate** or candidates who have cleared Group I or Group II.

We request you to kindly display this advertisement in the institute notice board. Kindly do the needful.

Thanking You,

For Francis Charles and Associates,
Chartered Accountants,
FRN: 009023S

FRANCIS CHARLES DEVOTTA
Digitally signed by FRANCIS CHARLES DEVOTTA
Date: 2025.03.13 17:06:04 +05'30'

Francis Charles Devotta,
Partner,
M.No. 207006

Date: 13.03.2025
Place: Chennai

Enclosure: Requirement of article assistants and paid assistants' advertisement.

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
Received On
14 MAR 2025
Counter
CHENNAI

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ARTICLE ASSISTANTS AND PAID ASSISTANTS REQUIRED

We are a medium sized audit firm located in Chennai carrying out Statutory Audits, Tax Audits, Internal Audits, Concurrent Audits, Bank Audits, Tax planning and Management Consultancy Services.

We have vacancies for articles who have cleared CA Intermediate and candidates who are pursuing CA intermediate or candidates who have cleared Group I or Group II in our audit firm. The candidate should possess good communication skills and excellent academic track records. The eligible candidate should have the following qualification and experience.

- Pursuing CA intermediate (New scheme) for part time work – (Exam leave will not be a constraint)
- Working knowledge in Tally, SAP (Preferred), Excel, Word is required.
- Willing to handle the clients independently and possessing the right attitude to learn.

The interested candidates are required to send their resume to our firm through e-mail.

Short listed candidates will be called for interview. Salary will not be a constraint.

Contact:

Mobile: 9841302564 – Mrs. Shanmugapriya

Mobile: 88702 32728 – Ms. Hemapriya

Mobile: 98403 45077 – Mr. Francis Charles Devotta

E-mail: fca.auditor@gmail.com

For Francis Charles and Associates
Chartered Accountants
FRN: 009023S

FRANCIS CHARLES DEVOTTA
Digitally signed by FRANCIS CHARLES DEVOTTA
Date: 2025.03.13 17:06:35 +05'30'

Francis Charles Devotta
Partner
M.No. 207006

Date: 13.03.2025
Place: Chennai

